**INFORMATIVE PRESENTATION ASSESSMENT FORM**

**\_\_\_\_ INTRODUCTION (12 POINTS)**

\_\_\_\_ Gained audience attention (2 pts)

\_\_\_\_ Made topic relevant to audience (2 pts)

\_\_\_\_ Established credibility (2 pts)

\_\_\_\_ Stated central idea clearly (2 pts)

\_\_\_\_ Stated initial preview of three main ideas clearly (2 pts)

\_\_\_\_ Transition to 1st body topic (2pts)

\_\_\_ **BODY (16 POINTS)**

\_\_\_\_ Included three main points (3 pts)

\_\_\_\_ Supported three main points with evidence (3 pts)

\_\_\_\_ Included transitions in the body between main points (2 pts)

\_\_\_\_ Organized well: topical, spatial, chronological (2 pts)

\_\_\_\_ Cited at least three credible sources that support your topic (one for each main point) (3 pts)

\_\_\_\_ Established relevance within the body of the speech (1 pt)

\_\_\_\_ Content is relevant to topic (1 pt)

\_\_\_\_ Used objective and descriptive language (.5 pt)

\_\_\_\_ Used precise and clear language (.5 pt)

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| **TOPIC** | **CITATION** | **TRANSITION** |
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**\_\_\_\_ CONCLUSION (12 POINTS)**

\_\_\_\_ Provided transition from body to conclusion (3 pts)

\_\_\_\_ Summarized central idea (3 pts)

\_\_\_\_ Provided final summary (3 pts)

\_\_\_\_ Provided closure to the speech (3pts)

**\_\_\_\_ DELIVERY (10 POINTS)**

\_\_\_\_ Used vocal variety and enthusiasm (1 pts)

\_\_\_\_ Used appropriate articulation/ pronunciation (1 pt)

\_\_\_ Used minimal vocal disfluencies (1 pt)

\_\_\_\_ Used proper speaking rate (1 pt)

\_\_\_\_ Established eye contact with audience (no reading) (2 pts)

\_\_\_\_ Used appropriate gestures and body movement (2 pts)

\_\_\_\_ Used speaking notes (2 pts)

**\_\_\_\_ MET TIME LIMIT (up to -5)**

Additional comments: